

School & Daycare

Multi-zone checklist for classrooms, cafeterias, gymnasiums, restrooms, and common areas in educational facilities.

Education buildings are cleaned around children, which changes the order of work and what counts as done: desks and door handles matter more than floors, the cafeteria is cleaned twice, and anything a small hand reaches is wiped every day. This checklist follows a typical school or daycare, building by building, and can be trimmed to a single classroom wing.

Facility _____ Date _____ Cleaner _____

Classrooms

- ☐ Wipe and disinfect all desks and tables
- ☐ Clean whiteboard / smartboard
- ☐ Vacuum or mop flooring
- ☐ Empty trash bins
- ☐ Disinfect light switches and door handles

Cafeteria

- ☐ Wipe and disinfect all tables and benches
- ☐ Mop entire floor
- ☐ Clean serving area counters
- ☐ Empty all trash and recycling
- ☐ Disinfect tray return area

Restrooms

- ☐ Clean and disinfect all toilets and urinals
- ☐ Clean sinks and mirrors
- ☐ Refill soap, paper towels, and toilet paper
- ☐ Mop floors with disinfectant
- ☐ Check for graffiti and report

Common Areas & Hallways

- ☐ Vacuum or mop all hallway flooring
- ☐ Wipe handrails and water fountains
- ☐ Empty all hallway trash bins
- ☐ Clean entrance doors and glass